SOFAC Allowed Expenses

- Equipment Purchases
- Association/Membership Fees
- Transportation Expenses
- Lodging
- Entertainer/Speaker/other contracted fees
- Conference Registration Fees
- Facility Reservation Fees
- DJ Services
- Advertising/Marketing

SOFAC Not Allowed Expenses

- Clothing items/uniforms for personal use
- Decorations or supplies for decorations
- Donations, gifts, awards and scholarships
- Academic paper/presentations at conferences
- Retreats, Recruitment Events, Formals, and Fundraisers
- Association membership dues for individuals
- Food for organizations, events or individuals
- Equipment which would be considered a weapon or used for weaponry purposes
- Advisor expenses and Labor Charges
- Expenses to attend a career fair or interview for employment
- Furniture
- Trip expenses outside of registered events
- Printing outside of Printing Services
SOFAC: Organization Funding Standards

The following Funding Standards shall be utilized by SOFAC when reviewing budget proposals, direct payments, and reimbursement requests by approved student organizations.

- Equipment Purchase
  - maximum of $1,000 per fiscal year

- Annual Association/Membership Fees
  - Organization Fees only; individual fees shall be paid by individual members
  - Maximum of $250 per fiscal year

- Transportation
  - Airline Tickets: $500 per person, per event; maximum of $3,000 per fiscal year
  - Vehicle Rental (up to 6 passengers): $60 per day, per vehicle
  - Vehicle Rental (7-11 passengers): $75 per day, per vehicle
  - Vehicle Rental (12+ passengers): $100 per day, per vehicle
  - Bus Rental: $1,500 per event; maximum of $3,000 per fiscal year
  - Train/Bus: $100 per person, per event
  - Parking: $10 per day, per vehicle
  - Taxi/Shuttle: $75 per event; maximum of $300 per fiscal year
  - Gas (not allowed for personal vehicles): $300 per event
  - Mileage (allowed for personal vehicles): Cents per mile for personal vehicles can be found on the Missouri State Financial Services website

- Lodging
  - $60 per student, per night

- Speaker fees and honorariums/performers/pageants (contract only)
  - $500 per request, per performer

- Conference Registration Fees
  - $350 per student, per event

- Club League/Tournament Fees
  - $1,000 per league/tournament

- Facility Rental
  - $1,000 per event

- DJ Services
  - $400 per event; maximum of $800 per fiscal year

- Advertising
  - $40 per event; maximum of $300 per fiscal year

Fiscal Year 2019-2020