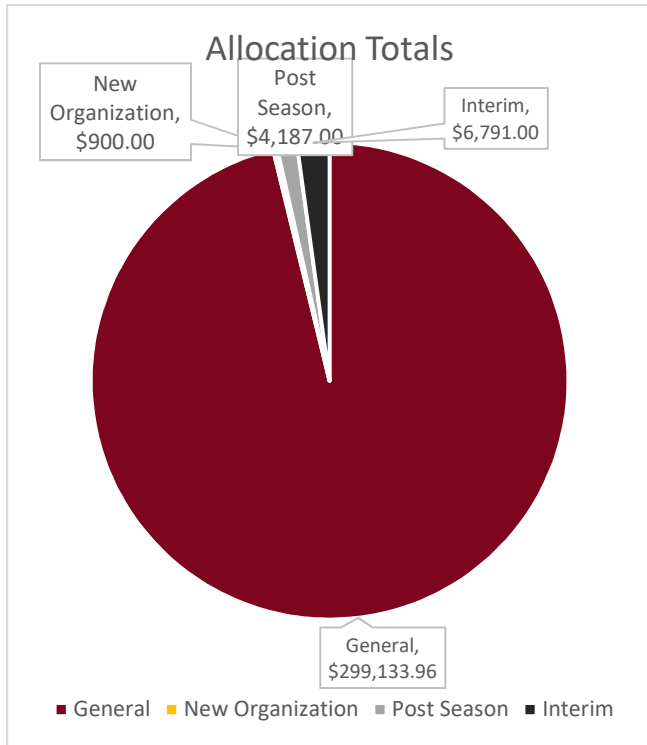


Student Organization Funding Allocation Council (SOFAC)

Annual Allocation Report: 2016 – 2017

Annual Allocations

In accordance with the Memorandum of Agreement between the Student Activities Council, Student Government Association, and the Office of Student Engagement, the Student Organization Funding Allocation Council (SOFAC) received approximately 30% of the total Student Involvement Fee collected each academic semester. For the 2016 – 2017 school year, SOFAC was able to allocate \$299,133.16 in general budget funding after all expenses were removed from the gross revenue that SOFAC received.



General Information

- 188 General Budget Proposals were submitted
- Average Allocation: \$1,519.13
- Average Actual Expense: \$8,527.47

Allocated Organization Highlights

- Women's Club Soccer, Horseman's Association, Collegiate DECA, Men's Lacrosse, and The Beartones received Post-Season Funding to continue in their competitive activities.
- Phi Beta Lambda had four members place in national competitions with two placing 1st overall.
- Social Work Club attended Advocacy Day at the state capital

Carry Forward Highlights

During the 2016 – 2017 fiscal year, SOFAC was able to reallocate accumulated carry forward funds to the following areas for program support:

- URSA – funds were used to double the program
- NPHC – funds were allocated to assist with NPHC plot development
- Multicultural Programs – Funds issued to assist with diverse cultural programming
- PSU Administrative Software – funds were used to assist in the purchase of new EMS reservation software

Updates

Guideline Changes

The following important changes were made to the SOFAC User Guidelines and Funding Standards which were voted on and approved by the SOFAC Council. These changes will take affect at the start of the 2017 – 2018 fiscal year:

- **New Organization Funding:** Organizations who have been frozen for 2+ years may receive New Organization Funding per completion of the constitutional approval process through the OSE.
- **Submitting A Proposal:** SOFAC will not fund an organization's alumni members, but will reimburse advisors for expenses incurred on behalf of the student organization members.
- **Submitting A Proposal:** SOFAC will not fund an organization's student members for performances/lectures.
- **Submitting A Proposal:** SOFAC shall not fund retreats, social events, or formals
- **Funding Standards:** Equipment Purchase – maximum of \$1,000 per fiscal year (removed per request cap)
- **Funding Standards:** Transportation – Parking raised to \$10 per day, Addition of train/bus reimbursement of \$100 per person, per event
- **Funding Standards:** Conference Registration Fees – Cap raised from \$250 to \$300 per student, per event

Student Organization Funding Allocation Council (SOFAC)

Annual Allocation Report: 2016 – 2017

Satisfaction Survey Results

In fall of 2017, the Student Funding Allocation Council (SOFAC) had all organizations who went through Organization Orientation complete an anonymous comprehensive satisfaction survey. This survey was completed by attendees regardless of use of their SOFAC funds in past years or their intentions to use funds during the current fiscal year. The purpose of the survey was to gain information that will assist in identifying key areas within SOFAC policies and procedures that need adjustments.

The survey consisted of 5 different sections of interest including:

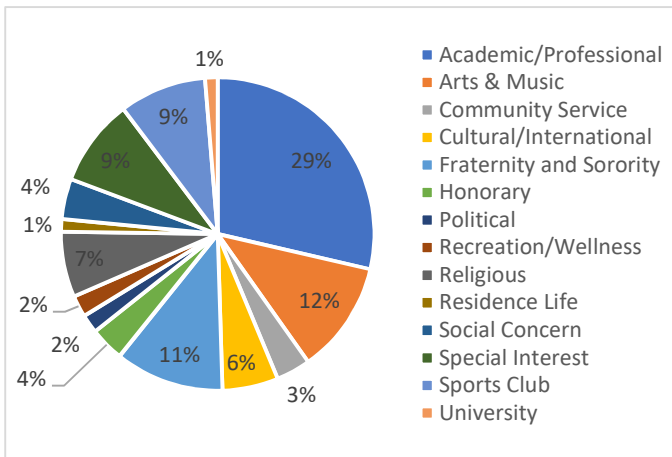
- **General Awareness of SOFAC:** Regardless if organizations received funding or not, what was their general awareness of SOFAC?
- **Awareness of Current and Past Funds:** What was the student awareness of their organization’s history of receiving SOFAC funds and current status of funding?
- **Funding Satisfaction:** For organizations who had received SOFAC funding in the past, how satisfied were they with their level of funding and would they recommend usage of SOFAC?
- **Required Paperwork:** Those organizations which received funding and their satisfaction with the types of paperwork required for funding
- **Overall SOFAC satisfaction:** Were students satisfied with SOFAC and its functions?

This assessment report highlights findings from the satisfaction survey and provides information that will be used to improve SOFAC functions

N = 315

Key Demographics

Organization Category of Participants



General Awareness

- 96.8% of organizations (305 of 315) who took this survey were aware of the funding assistance SOFAC provides.
- Of those participants who submitted a survey had learned about SOFAC via: 47.3% Previous Student Leaders, 32% OSE emails, 14.2% Advisors, 6.5% Other
- 52% of participants were aware they had utilized SOFAC funding in the past. 28% had not used funding in the past while 20% were unaware of whether or not they had.
- 69% of participants planned to utilize SOFAC funding in the future while 10% had no plans to utilize SOFAC funding assistance and 21% were unsure of their future plans.

Important Findings

Satisfaction Findings

The following chart outlines select satisfaction from the various sections of interests as outlined above and should not be viewed as a complete list of assessment findings. The 2015 and 2016 years mark the switch from semester allocations to fiscal year allocations. Subsequent data was not gathered in those years.

Mean Scores -- (1-Very Dissatisfied, 2- Dissatisfied, 3- Neutral, 4- Moderately Satisfied, 5- Very Satisfied)		2015	2016	2017
Forms	Satisfaction with Proposal and Reimbursement Forms	NA	NA	3.84
	Easy to Complete and Understand	NA	NA	4.08
Future Use	Easy to Find and Access	NA	NA	4.08
	The funding my organization received was worth utilizing SOFAC	NA	NA	4.49
Overall Satisfaction	I would recommend other organization utilize SOFAC funds	NA	NA	4.67
	Overall level of satisfaction with SOFAC in general	NA	NA	3.97